

Presentation registration guidelines

MMIJ & EARTH 2017, Sapporo will have MMIJ general, special (including EARTH 2017) and poster (MMIJ students and young researchers, MMIJ general, EARTH 2017) sessions.

1. Schedule:

Submission of themes for the special sessions (only MMIJ): April 26 – May 10, 2017

Presentation registration: May 17 – July 5 (until 12:00 noon Japan time). Note that the website will be automatically closed and late submission will not be accepted.

To register, one of the authors must create a conference account (*). After logging in, register your presentation and you can change the contents (e.g., title, abstract, etc.) until July 5 (until 12:00 noon Japan time). After this date, changes to the contents of your presentation will not be possible.

*This account can only be used for MMIJ & EARTH 2017, Sapporo

Proceedings submission: July 6 – September 13 (until 12:00 noon Japan time)

Write your proceedings using the MMIJ template and save it as PDF file. Log-in to your account and upload the PDF file. Note: Changes are possible only until September 13 (12:00 noon Japan time). After this date, submissions of proceedings will not be entertained but the authors can still present their work.

Important notice: Your abstracts, including the title, name of authors and affiliations, will be published in the book of abstracts while the proceedings will be released online on September 26, 2017.

Copyright

MMIJ takes responsibility for the copyright of conference papers to prevent misappropriations and give permission for official quotation without bothering the authors. Authors will retain the copyright of their data and will be free to submit them to the publication of their choice. However, submitting an entirely identical version of the proceedings of MMIJ and EARTH 2017 to any journal is prohibited.

2. Requirement for presentation

- ◇ General sessions: At least one authors must be an MMIJ member
- ◇ Special and EARTH sessions: No requirement

3. Presentation time

- ◇ Special session: Will depend on the session
- ◇ General and EARTH sessions: Maximum (tentative): 15 minutes including Q and A (maybe shortened depending on the number of participants)

4. Registration method

- ✧ Online only and late registrations will not be accepted.

5. Important notices

- ✧ Registrations of “conference attendance” and “presentation” must be done separately.
- ✧ Bring your own PC because the conference venue will only have projectors. Make sure to bring your own connectors especially for people using apple computers. The projectors have both HDMI and VGA capabilities, so please bring your own conversion adapters if your computer don`t have these ports.
- ✧ You can test run your presentation using the projector in the rooms during break-time. Make sure to set your computers to mute and check the charge of your battery before your presentation.
- ✧ Taking pictures, videos and voice recordings of the presentations are not allowed.