

The 43rd Annual Meeting, The Laser Society of Japan

Guidance for Oral Presenters

[Guidance for presenters except in the following sessions, [S06-18p-V],
[B07-19-VI] and [C08-20p-V]]

- Please present your talk using your own laptop PC.
- You can connect the projector with either 15-pin D-sub VGA or HDMI connector. In case your laptop is lack of these ports, please prepare the VGA or HDMI converter adapter by yourself.
- Please test the computer connection before the session starts. You can also test the connection in the break room.
- Your laptop PC is connected to the monitor selector switch. Please connect your PC to it before finishing the previous presentation.
- Please note that the presentation time includes the connecting.

- The Bell will ring at the following timings.

	Total Time (Including Q&A)	Bell Rings		
		1st	2nd (End of Talk)	3rd (End of Q&A)
Contributed	15 min	10 min	12 min	15 min
Invited	30 min	20 min	25 min	30 min

**[Guidance for Presenters in the session [S06-18p-V], [B07-19-VI] and
[C08-20p-V]]**

- These sessions take place in in-person/online hybrid format, since some of the invited or symposium presenters attend from abroad. All of the presentations are made by using Zoom meeting system.
- Please bring the USB memory saving your presentation file. Acceptable file format is ppt (or pptx) and pdf. The presentation file name must be your program number, like S06-18p-V-01.ppt or S06-18p-V-01.pdf. In case of using other software, please contact the secretary beforehand.
- The organizer will prepare the laptop PC (Windows 10) for the presentations. Please save your presentation file in it and test the operation before the session starts.
- After the session, the presentation files will be deleted from the PC. Please notice that the file is saved elsewhere.
- The Bell will ring at the following timings.

	Total Time (Including Q&A)	Bell Rings		
		1st	2 nd (End of Talk)	3rd (End of Q&A)
Contributed	15 min	10 min	12 min	15 min
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