

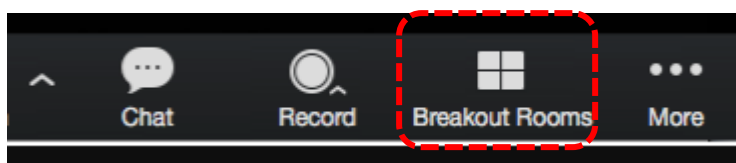
## Guidelines for Poster Presentations (Common to both “JSB session” and “JSB&ABMC collaborative session”)

### <Guideline for preparation of poster file>

The size of the poster should be 80 cm (W) x 45 cm (H) (16:9 aspect ratio). Presenters are recommended to prepare poster file with Microsoft PowerPoint. Since the poster will be displayed in the "Share Screen" mode in Zoom's breakout room function, please prepare a poster that can be easily viewed under the conditions. Please refer to the sample poster file on the conference webpage.

### <Guideline for presentation>

1. The session will be held online using the breakout room function of Zoom. There will be no poster papers shown at the conference venue. Internet access will not be provided at the venue. Please prepare the communication environment by yourself.
2. A Zoom link to enter the poster room will be displayed on the “Timetable” for November 29 <https://confit.atlas.jp/guide/event/jsbabmc2021/table/20211129> in the conference webpage (after November 20).
3. The password to enter the room will be sent to registered participants by e-mail (after November 20).
4. Please enter the meeting at least 10 minutes before the session start time. After entering the poster room, please change your display name as follows:  
“Poster number: Presenter's name (affiliation)”  
(e.g. AP1-99: Chikara Otsuki (Nagoya University))
5. Please click “Breakout Rooms” at the bottom of the Zoom screen.



6. When the "Breakout Room" window appears, click on the "Join" button to the right of your poster number to enter the poster number room.



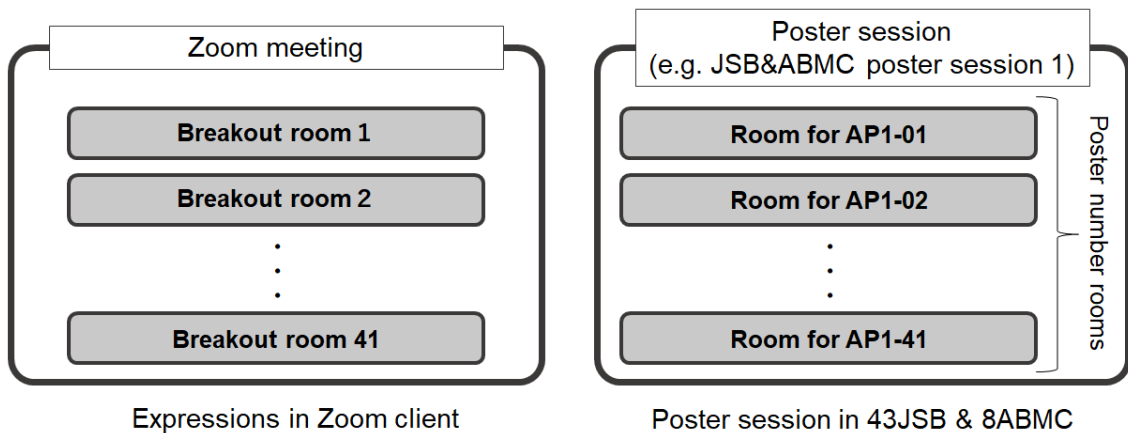
7. After entering the poster number room, press "Share Screen" to display your poster file.
8. There will be no chairperson for the poster session. At the start time (16:45), please make presentation and discussion with audience.
9. When it is time for the session to close (18:15), please finish sharing the screen and press "Leave Room" at the bottom right of the screen and select "Leave Meeting".

**<Guideline for audience>**

1. Please enter the poster number room by following the above "**Guideline for presentation**" steps 1~5.
2. If you want to move to another poster, click the "Leave Room" at the bottom right of the screen, and then click  
     "Leave Breakout Room" to return to the screen in step 5.  
     "Leave Meeting" to change the poster room (move to different poster session).

**<Supporting information>**

- Breakout rooms are sessions that are split off from the main Zoom meeting. They allow the participants to meet in smaller groups, and are completely isolated in terms of audio and video from the main session. In this conference, the Zoom meeting is referred to as the "Poster Room", and each breakout room is referred to as the "Poster Number Room". Please refer to the conceptual diagram below.



- The poster room will differ depending on the poster number. Please confirm in advance.

**<JSB Session>**

- (Poster number) JP1-01 to JP1-35: (Poster Room) JSB Poster Session 1
- (Poster number) JP2-01 to JP2-39: (Poster Room) JSB Poster Session 2
- (Poster number) JP3-01 to JP3-26: (Poster Room) JSB Poster Session 3
- (Poster number) JP4-01 to JP4-32: (Poster Room) JSB Poster Session 4

<JSB&ABMC collaborative session>

(Poster number) AP1-01 to AP1-41: (Poster Room) JSB&ABMC Poster Session 1

(Poster number) AP2-01 to AP2-32: (Poster Room) JSB&ABMC Poster Session 2

- If you have any difficulty entering or leaving the venue, please contact the conference secretariat.

**The 43rd JSB & 8th ABMC secretariat**

Mail : [secretary\\_ohtsuki@chembio.nagoya-u.ac.jp](mailto:secretary_ohtsuki@chembio.nagoya-u.ac.jp)